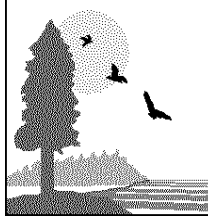


CALIFORNIA STATE LANDS COMMISSION

100 Howe Avenue, Suite 100-South
Sacramento, CA 95825-8202

**CURTIS L. FOSSUM**, *Executive Officer*

(916) 574-1800 FAX (916) 574-1810

California Relay Service from TDD Phone **1-800-735-2929**from Voice Phone **1-800-735-2922****Contact Phone: (916) 574-2568****Contact FAX: (916) 574-1950**

December 31, 2010

File Ref: W 9777.291

Dear Shipping Agent/Interested Party:

As mandated by California Public Resources Code § 71205, the California State Lands Commission (Commission) has developed the Hull Husbandry Reporting Form (HHRF) in order to collect information regarding the hull husbandry practices and vessel behavior patterns related to aquatic organism fouling of vessels operating within the waters of the State. The HHRF was adopted through Title 2, Division 3, Chapter 1, Section 2298 of the California Code of Regulations. This regulation requires the master, owner, operator, agent, or person in charge of a vessel carrying, or capable of carrying, ballast water, that visits a California port or place to submit the HHRF annually, within 60 days of a written or electronic request from the Commission.

This is an annual reporting requirement, based on the calendar year. Therefore, the requirement to submit the completed HHRF starts anew **January 1, 2011**. Commission staff will send monthly requests/notices to Shipping Agents for vessels arriving to a California port or place during each month. However, Commission staff recommends that Agents supply the HHRF to all vessels and inform them of the requirements upon each arrival to ensure that vessel owners, operators, and masters are aware of the requirements and to help avoid the need to contact vessels weeks after they depart from the State. Please remind your clients that failure to comply with the requirement outlined above may result in an administrative civil penalty applied to the master, owner, operator, agent or person in charge of the vessel in an amount up to \$27,500 per violation, with each day of a continuing violation constituting a separate violation.

Please see attachment A (A1 = PDF; A2 = MS Word Doc) for a copy of the HHRF. Please use this version (dated June 6, 2008), as this is the adopted regulatory version of the HHRF. Please forward all completed forms to:

California State Lands Commission
Marine Facilities Division
200 Oceangate, Suite 900
Long Beach, CA 90802
FAX: 562-499-6444
Email: bwform@slc.ca.gov

Because agents are one of the primary conduits of information for vessel owners and operators entering California ports or places, your assistance in providing notice to them about this reporting requirement is greatly appreciated. Thank you for your attention to this matter.

Shipping Agents
December 31, 2010
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If you have any questions, please contact Chris Scianni at 916-574-0209 or me at the number listed above. Otherwise, refer to the Commission's web page at:

http://www.slc.ca.gov/Spec_Pub/MFD/Ballast_Water/Ballast_Water_Default.html

Sincerely,

A handwritten signature in black ink, appearing to read 'Maurya B. Falkner', with a long horizontal stroke extending to the right.

Maurya B. Falkner
Marine Invasive Species Program Manager
Marine Facilities Division